

Government of West Bengal
District Horticulture Office, Jalpaiguri
Jalpaiguri Horticulture Research and Development Farm
Mohitnagar, Jalpaiguri

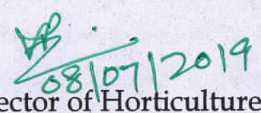
Memo No.: 180/DDH/NHM/19

Date: 08.07.2019

TENDER NOTICE

Sealed Tenders are hereby invited from the bonafide vehicle owners having Bolero/Sumo/Scorpio (Bharat Satge-III purchased on or after 01.05.2008 with Diesel engine) with commercial permit for working in the office of the District Horticulture Officer, Jalpaiguri, Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri. The Tenders will be deposited in the Tender Box kept in the office room of the Office of the undersigned.

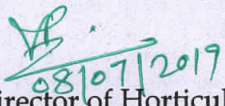
1. Name of work : Hiring of Vehicle (Non-Airconditioned) for office use of District Horticulture Office, Jalpaiguri
2. Eligibility to participate in Tender : **Vehicle owners having experience of supply of vehicle for use in Govt. Office**
4. Earnest Money : Rs 4,000/- (Rupees four thousand) only in the form of open Demand Draft/Deposit at Call Receipts drawn in favour of Deputy Director of Horticulture, Jalpaiguri from any Nationalized Bank
6. Last date and time of dropping tender : 12.30 pm. of 18.07.2019
7. Date and time of opening of sealed tender : 1.00 pm. of 18.07.2019
8. Place of receipt of tender. : District Horticulture Office, Mohitnagar, Jalpaiguri on 16.07.2019 & 17.07.2019 between 11.00 am to 4.00 pm. The same may also be downloaded from the website i.e. www.jalpaiguri.gov.in


Deputy Director of Horticulture, Jalpaiguri
Jalpaiguri Horticulture Research & Development Farm
Mohitnagar, Jalpaiguri

TERMS AND CONDITIONS

1. Photocopies of the Blue Book, Driving License, latest Insurance Premium receipt, valid Road Tax clearance and Pollution Certificate will have to be submitted along with the tender and the originals of these documents have to be produced during opening of tender, if required.
2. An experienced and well-behaved driver must be provided. In case of any misbehavior on the part of the owner or his driver, if reported by any Govt. official, the contract will summarily be terminated.
3. The contract for hiring of vehicle will be initially for a period of 1 year only.
4. No over-time will be given to the owner or his driver.
5. The vehicle to be provided should be maintained in proper physical and mechanical condition. Any repairing, renovation, colouring as advised by the office has to be carried out by the owner on his own cost.
6. The fuel will be provided from this office initially till exhaustion of the stock for this purpose. During this period, only charge of daily rent of dry car will be paid. After exhaustion of the stock of fuel under this office, the fuel will have to be provided by the owner and subsequently payment of daily rent and cost of fuel will be made by this office.
7. If the vehicle for any reason is not in working condition, the owner is liable to provide another vehicle, if required.
8. There are no specific duty hours and in case of out-station halting no extra cost will be paid by this office.
9. In case of any accident or legal proceedings by R.T.A. or Police, this office will not be liable for taking any responsibility.
10. Well ahead office programme will be informed to the owner or his driver.
11. At the end of the month, the payment will be made according to the availability of fund. Total cost of fuel plus rent of dry vehicle will have to be mentioned in the bill of the particular month.
12. Road distance possible within fuel cost of Rs. 600/- per day and the total cost of hiring vehicle per day (i.e. rent of dry vehicle per day plus fuel cost of Rs. 600/- per day) will be taken into consideration to calculate the cost of vehicle hiring per km per day for comparison only during opening of tender. Per litre price of fuel on the day of opening of tender will be considered. Mobil @ 1 L/500 km will be provided as per Govt. rules.
13. If the same rate has been quoted by more than one tenderer, the bidding will be made within those tenderers only.
14. The rate of the dry vehicle should be quoted following the notification No. 2610-WT/3M-81/98 dt. 13.06.2005 of Transport Dept., Govt. of West Bengal i.e. Max. of Rs. 490.00/Day.
15. The rate of Non AC vehicle will be considered irrespective of the vehicle is having Air-conditioned or not.
16. The lowest rate will be accepted.

The undersigned reserves absolute right to accept or reject any or all tender without assigning any reason thereof and also reserves the right to impose any additional terms and conditions if deemed necessary time to time. Interested parties may visit the office of the undersigned for quires, if any, during official hours of any working day before 17.07.2019.


Deputy Director of Horticulture, Jalpaiguri
Jalpaiguri Horticulture Res. and Dev. Farm
Mohitnagar, Jalpaiguri

Sealed envelopes addressed to the Deputy Director of Horticulture, Jalpaiguri one containing technical specification along with necessary documents and the commercial specification along with earnest money are required to be deposited superscribing the purpose clearly on the top of the sealed envelope.

Earnest money amounting to Rs. 4000/- (Rupees four thousand) only is to be deposited by open Bank Demand Draft/Deposit at Call Receipts drawn in favour of Deputy Director of Horticulture, Jalpaiguri payable at Jalpaiguri along with tender documents, without which the tender (commercial bid) will be treated as cancelled. Earnest money of the successful tenderer will be kept in the office and will be released after supply of vehicle.

YB
08/07/2019
Deputy Director of Horticulture, Jalpaiguri
Jalpaiguri Horticulture Res. & Dev. Farm
Mohitnagar, Jalpaiguri

To
Deputy Director of Horticulture, Jalpaiguri
Jalpaiguri Horticulture Research & Development Farm,
Mohitnagar, Jalpaiguri

Sub: Hiring of Vehicle for office use

Ref: Tender Notice issued under Memo No. _____ date _____

Name and address of the Tenderer: _____

Name and Address of the Driver: _____

Driving License No.: _____

Rate Offered:

Vehicle No.	Fuel	Rate offered	
		Rent of Dry Vehicle per day	Road Millage (in km) per litre of fuel

I, _____ do hereby undertake to abide by the **Terms and Conditions** mentioned in the Tender Notice. In case of default in complying with the Terms and Conditions I shall be liable to any action as decision may be taken by the Deputy Director of Horticulture, Jalpaiguri, Jalpaiguri Horticulture Research & Development Farm, Mohitnagar, Jalpaiguri.

Date:
Place:

Signature of Tenderer
Vehicle No.:

To
Deputy Director of Horticulture, Jalpaiguri
Jalpaiguri Horticulture Research & Development Farm,
Mohitnagar, Jalpaiguri

Commercial Specification of the Tender Notice No. _____ date _____

DECLARATION

I/We have downloaded the tender form from the internet site www.jalpaiguri.gov.in and I/we have not tampered / modified the tender forms in any manner. In case, if the same is found to be tampered / modified, I / we understand that my / our tender will be summarily rejected and full earnest money deposit will be forfeited and I/we am/are liable to be banned from doing business with and/or prosecuted.

Signature of Tenderer
Vehicle No.:

Place :
Date :